

# Termination of Landscape Contractor License

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Contractor's Name]

[Contractor's Business Name]

[Contractor's Address]

[City, State, Zip Code]

Dear [Contractor's Name],

We are writing to formally notify you of the termination of your landscape contractor license, effective immediately. This decision has been made due to [briefly state the reason, e.g., failure to comply with regulations, non-payment of fees, etc.].

Please ensure that all necessary items, including any identification, signage, and permits associated with your contractor license, are surrendered to our office by [insert deadline].

Should you have any questions or wish to discuss this matter further, please feel free to contact us at [your phone number] or [your email address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]