

# Complaint Regarding Motor Vehicle Dealer License Processing

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Department/Agency Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my concern regarding the processing of my motor vehicle dealer license application, which was submitted on [submission date]. Despite having waited for a reasonable period, I have not received any updates regarding the status of my application.

According to the information provided on your website, the processing timeframe for such applications is typically [expected timeframe]. As my application has exceeded this timeframe, I kindly request an update on its status and any outstanding requirements that may need to be addressed.

I would appreciate your prompt attention to this matter, as it is imperative for my business operations. Please feel free to contact me at [your phone number] or [your email address].

Thank you for your understanding and assistance.

Sincerely,

[Your Name]