

Beautician License Renewal Update

Dear [Recipient Name],

We hope this message finds you well. We are writing to inform you that your beautician license is due for renewal. Please ensure that you complete the necessary steps before the expiration date of [Expiration Date].

To maintain your license, please provide the following:

- Completed renewal application form
- Proof of continuing education
- Payment of renewal fees

Once we receive your documentation, we will process your application and send your renewed license to you.

If you have any questions or require assistance, please do not hesitate to reach out to us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]