

Inquiry for Beautician License Renewal

Date: [Insert Date]

To Whom It May Concern,

I hope this message finds you well. My name is [Your Name], and I am writing to inquire about the renewal process for my beautician license, which is set to expire on [Expiration Date]. I want to ensure that I follow all necessary steps and meet the required deadlines for renewal.

Could you please provide me with the following information:

- The required documents for the renewal process.
- The renewal fee and accepted payment methods.
- Any continuing education requirements that must be fulfilled.
- The deadline for submitting my renewal application.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]