

Beautician License Renewal Application

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally request the renewal of my beautician license, which is due to expire on [Insert Expiration Date].

My details are as follows:

- Name: [Your Full Name]
- License Number: [Your License Number]
- Address: [Your Address]
- Contact Number: [Your Phone Number]
- Email: [Your Email Address]

I have completed the required continuing education courses and have included the documentation as proof. Please find attached:

- Proof of Continuing Education
- Copy of Current License
- Payment Receipt for Renewal Fee

I appreciate your attention to this matter and look forward to your prompt response. Please do not hesitate to contact me for any further information.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]