

Renewal Request for Commercial Driver License

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Department of Motor Vehicles]

[Office Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request the renewal of my Commercial Driver License (CDL), which is set to expire on [Insert Expiration Date]. My CDL number is [Insert CDL Number].

I have met all the requirements for renewal, including [list any specific requirements such as completing a medical examination, etc.]. Enclosed are the necessary documents and fees for the renewal process.

Thank you for your attention to this matter. I look forward to your prompt response regarding my CDL renewal.

Sincerely,

[Your Name]