

Letter of Acknowledgment for Temporary Business Permit Receipt

Date: _____

To,

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We hereby acknowledge the receipt of your application for a temporary business permit submitted on [Date of Application]. We wish to confirm that your application is under review.

Details of your application are as follows:

- Application Number: [Application Number]
- Business Name: [Business Name]
- Type of Business: [Type of Business]
- Date of Submission: [Date]

You will be notified once the review process is complete. If you have any questions, please do not hesitate to contact us at [Contact Information].

Thank you for your attention.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Contact Information]