

# Educational License Compliance Letter for Textbook Adoption

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to confirm our compliance with educational licensing requirements regarding the adoption of [Textbook Title] for use in [Course/Program Name] for the academic year [Insert Academic Year].

As per the licensing agreement, we have ensured that all copies of the textbook are obtained through authorized channels and are provided to our enrolled students for educational purposes only.

We acknowledge our responsibility to uphold the terms set forth in the license and are committed to ensuring that the material is used in accordance with the specified guidelines.

If you have any questions or require further information regarding our compliance efforts, please feel free to contact me via [Your Phone Number] or [Your Email Address].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]

[Your Institution Address]

[City, State, Zip Code]