

Fishing Charter License Transfer Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Recipient Title/Position]

[Regulatory Authority Name]

[Authority Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request the transfer of my fishing charter license, numbered [License Number], to [New License Holder's Name], effective [Date of Transfer].

Due to [reason for transfer], I believe this transfer is in the best interest of both parties and the operations involved.

Please find attached all necessary documentation to facilitate this transfer, including:

- Copy of current fishing charter license
- Identification of new license holder
- Proof of address and other required documentation

I kindly ask for your prompt attention to this matter, and I look forward to your confirmation of the license transfer.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]