

# Notification of Changes in Residential Construction Permit

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

This letter is to formally notify you of changes made to the residential construction permit for the property located at [Property Address].

The details of the changes are as follows:

- **Original Permit Number:** [Original Permit Number]
- **New Permit Number:** [New Permit Number]
- **Changes Made:** [Describe the changes in detail]
- **Effective Date of Change:** [Effective Date]

If you have any questions or require further information, please do not hesitate to contact me at the information provided above.

Thank you for your attention to this matter.

Sincerely,

[Your Name]