

Follow-Up on Security License Renewal

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the status of my security license renewal application submitted on [Insert Submission Date]. I understand that these processes can take time, however, I would appreciate any updates regarding my application status.

If there is any additional information or documentation required to expedite the process, please do not hesitate to let me know. I am eager to continue working in compliance with all necessary regulations.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]