

Request for Duplicate Driver's License

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Department of Motor Vehicles

[DMV Address]

[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally request a duplicate copy of my driver's license, which was lost/stolen on [Insert Date of Loss]. My full name is [Your Full Name], and my driver's license number is [Your License Number].

I have attached a copy of my identification and completed the necessary forms as required for the application process. If there are any fees or additional information needed, please let me know, and I will be happy to provide it.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]