

License Name Change Request for Firearm License

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally request a change of name on my firearm license. My current license is registered under the name [Current Name], and I would like to change it to [New Name]. This change is due to [brief explanation of reason for name change, e.g., marriage, divorce, legal name change].

Please find enclosed the necessary documentation to support my request, including [mention any relevant documents, e.g., marriage certificate, court order, etc.].

I appreciate your attention to this matter and look forward to your prompt response. Please do not hesitate to contact me if you require any further information or documentation.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]