

# Request for Pyrotechnics Event Authorization

Date: [Insert Date]

To: [Insert Authority's Name]

[Insert Authority's Title]

[Insert Organization/Department Name]

[Insert Address]

[Insert City, State, Zip Code]

Dear [Authority's Name],

I am writing to formally request authorization for a pyrotechnics event scheduled to take place on [Insert Date of Event] at [Insert Location of Event]. Our team is committed to ensuring a safe and enjoyable experience for all participants and attendees.

The details of the event are as follows:

- Event Name: [Insert Event Name]
- Event Date and Time: [Insert Date and Time]
- Location: [Insert Location]
- Type of Pyrotechnics: [Insert Type or Description]
- Number of Attendees Expected: [Insert Approximate Number]

We have taken the necessary precautions in compliance with local regulations, including securing a licensed pyrotechnician and obtaining all relevant safety measures. Attached to this letter are copies of the safety plans and proof of insurance.

We kindly ask for your approval of this event. Please let us know if any additional information is required to facilitate this process. We look forward to your positive response.

Thank you for considering our request.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Phone Number]

[Your Email Address]