

# **Inquiry for Firework Exhibition Clearance**

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization/Agency Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inquire about the required clearances and permits for organizing a firework exhibition scheduled on [Insert Date] at [Location]. As the event organizer, it is essential for us to ensure that all safety regulations and legal requirements are met to provide a safe and enjoyable experience for our attendees.

We would appreciate your guidance on the following:

- The specific permits needed for the firework display.
- Deadlines for application submissions.
- Any inspections required prior to the event.
- Safety protocols that must be followed.

Your assistance in this matter would be invaluable. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any additional information you may require.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Organization]