

Vendor License Renewal Confirmation

Date: [Insert Date]

[Vendor Name]

[Vendor Address]

[City, State, Zip Code]

Dear [Vendor Name],

We are pleased to inform you that your vendor license has been successfully renewed. Your new license number is [License Number], and it is valid until [Expiration Date].

Please ensure that you adhere to all regulations and requirements as outlined in your vendor agreement. If you have any questions or need further assistance, feel free to contact us at [Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Contact Information]