

Inquiry Letter for Driving License Renewal

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Department Name]
[Authority/Agency Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to inquire about the process of renewing my expired driving license. My license expired on [Expiration Date], and I would like to know the necessary steps I must take in order to reinstate my driving privileges.

Additionally, I would appreciate any information regarding the required documents, fees, and whether an online renewal process is available.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]