

Application for Lost Driving License

Date: [Insert Date]

To,

The Licensing Authority,
[Office Address]
[City, State, Zip Code]

Subject: Application for Issuance of Duplicate Driving License

Dear Sir/Madam,

I am writing to formally request the issuance of a duplicate driving license as my original license has been lost. The details of my driving license are as follows:

- **Name:** [Your Name]
- **License Number:** [Your License Number]
- **Date of Birth:** [Your Date of Birth]
- **Address:** [Your Address]

I have searched thoroughly but have been unable to locate my driving license. I have also attached a copy of [any supporting documents, e.g., FIR, affidavit] as evidence of the lost license.

I request you to kindly process my application and issue a duplicate driving license at your earliest convenience. I am willing to comply with any necessary requirements to facilitate this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]
[Your Contact Number]
[Your Email Address]