

# Project Conclusion Notice

Date: [Insert Date]

To: [Client's Name]

From: [Your Name]

Subject: Conclusion of Freelance Project - [Project Name]

Dear [Client's Name],

I hope this message finds you well. I am writing to inform you that we have successfully concluded the [Project Name] as per our agreement. All deliverables have been submitted and reviewed, and I trust that they meet your expectations.

Throughout this project, we have achieved [insert key achievements or milestones]. I appreciate your collaboration and support, which contributed to the overall success of this project.

If you have any final feedback or need additional information, please do not hesitate to reach out. I would be happy to assist you further.

Thank you for the opportunity to work together, and I look forward to the possibility of collaborating on future projects.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Website or Portfolio Link]