

# Partnership Proposal for Temporary Event Permit

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient Name]  
[Recipient Position]  
[Recipient Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to propose a partnership for our upcoming event, [Event Name], which is scheduled to take place on [Event Date] at [Event Location]. We believe that collaborating with your organization will significantly enhance the event's success and reach.

This event aims to [briefly describe the purpose of the event and its benefits]. We would like to partner with you to leverage your expertise in [relevant area] and your extensive community ties.

We are seeking a temporary event permit and would love to include your organization as a key partner in this application. Together, we can ensure that the event not only complies with local regulations but also resonates with the community.

We suggest scheduling a meeting to discuss this partnership in detail and explore how we can work together seamlessly. Please let us know your availability over the next few weeks.

Thank you for considering this partnership opportunity. We are excited about the potential of collaborating with you and look forward to your response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]