

License Grant Application Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to acknowledge receipt of your application for a license grant submitted on [Insert Submission Date]. We appreciate your interest in [specific type of license] and your effort in providing the necessary documentation.

Your application is currently under review, and we will inform you of our decision by [Insert Decision Date]. Should we require any additional information, we will contact you promptly.

Thank you for your patience and cooperation. If you have any questions, please feel free to reach out at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title]

[Your Organization]