

Liquor License Application for Catering Service

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Business Name]
[Your Business Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Title]
[Licensing Authority Name]
[Authority Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally apply for a liquor license for my catering service, [Your Business Name], which operates throughout [City/Area]. We specialize in catering for various events, including weddings, corporate gatherings, and private parties.

As part of our service offering, we would like to provide our clients with the option of serving alcoholic beverages at their events. We believe that having a liquor license will enhance our service and provide a more complete experience for our customers.

Enclosed with this letter, you will find the completed application form, relevant fees, and the required supporting documents, including our business registration details and proof of insurance.

We appreciate your consideration of our application and are excited about the possibility of serving alcohol at the events we cater. Please feel free to contact me if you need any further information or clarification.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Your Business Name]