

Letter of Recognition

Date: [Insert Date]

Dear [Recipient's Name],

I am pleased to extend my heartfelt congratulations to you for being recognized as a Diversity Champion within our organization.

Your unwavering commitment to fostering an inclusive environment and promoting diversity has made a significant impact on our workplace culture. Through your efforts, you have inspired others to embrace diversity and have contributed to our mission of creating a welcoming atmosphere for everyone.

We greatly appreciate your initiatives, which have included [briefly mention specific initiatives or contributions]. Your leadership and dedication are truly commendable.

Thank you for your hard work and for being a role model in our organization.

Warm regards,

[Your Name]

[Your Position]

[Organization Name]