

# Personal Loan Repayment Hardship Explanation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally explain my current financial situation regarding my personal loan, account number [Insert Account Number]. Due to unforeseen circumstances, I am experiencing significant financial hardship that has impacted my ability to meet my repayment obligations.

Recently, [briefly explain your hardship, e.g., loss of employment, medical emergencies, or other significant expenses]. As a result, my [monthly income/savings] has decreased, making it challenging to keep up with the original repayment schedule.

I am committed to repaying this loan and want to discuss possible options, such as a temporary payment reduction, an extended repayment term, or any other program you may offer for borrowers facing hardship. My intention is to make this situation right and maintain a good relationship with your institution.

Thank you for considering my request. I appreciate your understanding and assistance during this difficult time. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to discuss this further.

Sincerely,

[Your Name]