

# Request for Personal Loan Repayment Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension on my personal loan repayment due on [Original Due Date]. Due to [briefly explain your financial situation or hardships], I am unable to make the payment as scheduled.

I kindly ask to extend my repayment period by [number of weeks/months you need], which I believe will allow me to stabilize my finances and meet my obligations. I assure you that I am committed to fulfilling my obligations and will make timely payments moving forward.

Thank you for your understanding and consideration regarding my request. I hope to hear from you soon to discuss this matter further.

Sincerely,

[Your Name]