

Business Line of Credit Application

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Position]

[Lender's Company Name]

[Lender's Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a business line of credit for [Your Company Name] in order to [briefly describe the purpose, e.g., manage cash flow, purchase inventory, etc.].

Our company has been in business since [year] and has consistently [mention any relevant achievements or growth statistics]. We are seeking a line of credit of [amount] to help us with [specific uses of the funds].

Please find attached our financial statements, business plan, and any other required documentation for your review.

Thank you for considering our application. We look forward to the opportunity to work with [Lender's Company Name].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]