

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Institution's Name]

[Institution's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in participating in the language course offered by [Institution's Name]. As someone who is passionate about learning languages and enhancing my communication skills, I believe this course will provide me with the necessary tools to achieve my goals.

I have a keen interest in [specific language] and have been studying it privately for [duration]. I am eager to deepen my understanding and improve my proficiency through structured lessons and collaborative practice.

Please let me know if there are any prerequisites or requirements needed for enrollment. I am looking forward to the opportunity to learn at [Institution's Name] and connect with other language learners.

Thank you for considering my application. I hope to hear from you soon.

Sincerely,

[Your Name]