

Retainer-Based Legal Services Agreement

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

This letter serves as a Retainer-Based Legal Services Agreement between [Law Firm's Name] ("Law Firm") and you ("Client").

1. Scope of Services

The Law Firm agrees to provide legal services including, but not limited to, [describe services].

2. Retainer Fee

The Client agrees to pay a retainer fee of [amount] which will be applied to hourly rates of [lawyer's name(s)].

3. Billing

Billing will occur monthly and will include detailed statements regarding the services rendered.

4. Termination

Either party may terminate this agreement with written notice of [number] days.

5. Governing Law

This agreement shall be governed by the laws of the State of [State].

Please sign below to indicate your acceptance of the terms of this agreement.

Sincerely,

[Lawyer's Name]

[Law Firm's Name]

[Law Firm's Address]

[City, State, Zip Code]

Client Signature: [Client's Name]

Date: _____