

Client Retainer Agreement for Legal Counsel

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

This Client Retainer Agreement ("Agreement") is made and entered into on this date by and between [Law Firm Name], located at [Law Firm Address] ("Attorney"), and [Client Name], located at [Client Address] ("Client").

Scope of Services

The Attorney agrees to provide legal services to the Client in connection with [describe nature of legal services].

Retainer Fee

The Client agrees to pay a retainer fee of [insert amount] upon signing this Agreement. This fee will be applied against future legal fees and costs as described in our billing practices.

Billing

The Client will be billed at an hourly rate of [insert amount] for services rendered. Invoices will be issued [monthly/quarterly] and payment is due upon receipt.

Termination

Either party may terminate this Agreement with written notice. Upon termination, any unused retainer fee will be returned to the Client, minus any outstanding charges.

Governing Law

This Agreement shall be governed by the laws of the State of [insert state].

By signing below, both parties agree to the terms outlined in this Client Retainer Agreement.

[Attorney Name]

[Law Firm Name]

[Client Name]

Date: _____