

# Application for Utility Service Activation

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Utility Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Utility Company Representative's Name],

I am writing to formally request the activation of utility services at my new address located at [New Address]. I would like to initiate services for [Specify Utilities: water, electricity, gas, etc.], effective from [Desired Activation Date].

Please find my details below for your reference:

- **Name:** [Your Name]
- **Service Address:** [New Address]
- **Account Number:** [If applicable]
- **Date of Birth:** [Your DOB]

I have attached all necessary documentation required for the activation process, including [List any attachments: identification proof, lease agreement, etc.].

If you need any further information or require clarification, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]