

Trade Dispute Resolution Agreement

Date: _____

From: [Party A Name]

To: [Party B Name]

Subject: Trade Dispute Resolution Agreement

Dear [Party B Name],

This letter serves as a formal agreement between [Party A Name] and [Party B Name] regarding the resolution of the trade dispute arising from [briefly describe the nature of the dispute, e.g., terms, breaches, deliveries, etc.].

1. Dispute Overview

The dispute is based on [provide a concise summary of the issues at hand].

2. Resolution Process

Both parties agree to engage in the following resolution process:

1. Initial negotiation to take place within [specify timeframe].
2. If unresolved, mediation with a third-party mediator chosen by both parties within [specify timeframe].
3. If mediation fails, arbitration will be conducted as per [specify arbitration rules].

3. Conclusion

Both parties hereby confirm their commitment to resolving this dispute amicably and efficiently. This agreement will remain in effect until the dispute is resolved.

Thank you for your attention to this matter. Please sign below to indicate your acceptance of the terms of this agreement.

[Party A Name] - Signature

[Party B Name] - Signature

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]