

# Inquiry Regarding Credit Card Application

Date: [Insert Date]

To,

Customer Service Department,  
[Bank Name]  
[Bank Address]  
[City, State, Zip Code]

Dear Sir/Madam,

I hope this message finds you well. I am writing to inquire about the status of my credit card application submitted on [Insert Application Date]. My name is [Your Name], and my application reference number is [Application Reference Number].

I would appreciate it if you could provide me with an update regarding my application status, as well as any additional information you may need from my side to expedite the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]