

# Seminar Attendance Confirmation

Dear [Recipient's Name],

We are pleased to confirm your attendance at the upcoming seminar titled "[Seminar Title]", scheduled for [Date] at [Location]. Your participation is greatly appreciated.

Please find the details below:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Venue:** [Location]
- **Agenda:** [Brief Agenda or Topics]

We look forward to your presence and participation in enriching discussions.

Thank you!

Best Regards,

[Your Name]  
[Your Position]  
[Your Organization]  
[Contact Information]