

Festival Participation Notice

Date: [Insert Date]

To: [Insert School Name]

From: [Your Organization Name]

Subject: Invitation to Participate in [Festival Name]

Dear [Principal's Name]/[Teacher's Name],

We are excited to announce that [Festival Name] will be taking place on [Insert Date] at [Location]. We would like to formally invite [School Name] to participate in this vibrant celebration of culture and community.

The festival will feature a variety of activities including performances, workshops, and contests that we believe will be both educational and enjoyable for the students. We encourage schools to showcase their unique talents and creativity during this event.

Please indicate your school's participation by [RSVP Date]. We would appreciate if you could fill out the attached participation form and return it to us at your earliest convenience.

Thank you for considering our invitation. We hope to see [School Name] at [Festival Name]!

Warm regards,

[Your Name]

[Your Position]

[Your Organization Name]

[Contact Information]