

# Dear [Donor's Name],

As the year comes to a close, we want to take a moment to reflect on the incredible impact your support has made at [Organization's Name]. Thanks to generous donors like you, we have been able to [briefly mention key achievements].

This past year, we faced [mention any challenges] but, with your help, we have continued to [explain how the organization has thrived or adapted]. Your contributions have been instrumental in making a difference in the lives of those we serve.

As we look forward to the upcoming year, we need your support more than ever. Your year-end donation will help us to [mention specific goals or projects]. Every gift, no matter the size, plays a crucial role in fueling our mission.

To make your tax-deductible donation, please visit our website at [insert website link] or use the enclosed donation form. You can also make a significant impact by considering a recurring monthly gift.

Thank you for standing with us this year. Together, we can [mention the overall mission or goal]. We wish you and your loved ones a joyful holiday season and a successful new year!

Warmest regards,

[Your Name]  
[Your Title]  
[Organization's Name]  
[Contact Information]