

Feedback Request: Complaint Resolution

Dear [Customer's Name],

Thank you for giving us the opportunity to resolve your recent complaint regarding [specific issue]. We value your feedback and want to ensure your concerns are fully addressed.

To help us improve our service, we kindly ask you to take a moment to provide your feedback on the resolution process. Your insights will help us enhance our services for you and other customers in the future.

Your Feedback Matters

Please answer the following questions:

- How satisfied were you with the resolution provided? (1-5 scale)
- Was your complaint handled in a timely manner?
- Do you feel that your concerns were taken seriously?
- What could we improve in our complaint resolution process?

Feel free to add any additional comments you may have:

[Insert Comments Section]

Your feedback is essential in helping us better serve you and our future customers. Please reply to this email or contact us at [contact information].

Thank you for your time and valuable feedback.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]