

Engagement Letter for Client Input on Product Offerings

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

We hope this message finds you well. As part of our ongoing commitment to providing you with exceptional products and services, we are seeking your valuable input on our current and upcoming product offerings.

Your insights are crucial in helping us understand your needs and expectations better. We would like to invite you to participate in a brief engagement session where we can discuss our existing products and gather your feedback on potential future offerings.

Details of the engagement session are as follows:

- Date: [Insert Date]
- Time: [Insert Time]
- Location: [Insert Location] / Virtual Meeting Link: [Insert Link]

Please confirm your availability for this session by [Insert Confirmation Date]. If you have any specific topics you would like to discuss, feel free to share them with us in advance.

Thank you for your continued partnership. We look forward to your valuable feedback and insights.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]