

# Lease Termination Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I am writing to formally notify you of my intention to terminate the lease for the residential property located at [Property Address]. In accordance with the lease agreement, I am providing you with [number of days, e.g., 30 days] notice. My last day of occupancy will be [Last Day of Occupancy, e.g., MM/DD/YYYY].

I will ensure that the property is cleaned and returned to its original condition prior to my departure. Please let me know a convenient time for you to conduct the final walkthrough of the property.

Thank you for your attention to this matter. If you have any questions, please feel free to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]