

Lease Termination Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally notify you of my intent to terminate my lease for the property located at [Your Rental Address]. Due to a job relocation, I will be moving to [New Location] and will no longer be able to fulfill the terms of my lease.

In accordance with our lease agreement, I am providing [number of days' notice] notice of my intention to vacate the premises. My final day of residency will be [Final Move-Out Date].

I appreciate your understanding in this matter and hope to make the transition as smooth as possible.

Thank you for your assistance.

Sincerely,
[Your Name]