

Early Lease Termination Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to formally request an early termination of my lease at [Property Address], which is currently set to end on [Lease End Date]. Due to [brief explanation of reason, e.g., personal circumstances, job relocation, etc.], I am unable to fulfill the remaining term of the lease.

I understand that the lease agreement includes specific terms regarding termination, and I am willing to discuss any applicable penalties or conditions that may arise from this request. I would greatly appreciate your understanding and cooperation in this matter.

Please let me know a suitable time for us to discuss this further. Thank you for your attention to this matter.

Sincerely,

[Your Name]