

Internship Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the engineering internship position at [Company's Name] as advertised on [where you found the job listing]. I am currently pursuing a [Your Degree] at [Your University] and am eager to apply my skills and knowledge in a practical environment.

With coursework in [relevant coursework or skills], and experience in [any relevant experience or projects], I believe I am a strong candidate for this internship. I admire [Company's Name] for [something specific about the company or its projects] and I am excited about the opportunity to contribute while gaining valuable experience.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you. Please find my resume attached for further details on my background.

Sincerely,

[Your Name]