

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to express my gratitude for the opportunity to interview for the [Job Title] position at [Company's Name]. While I was disappointed to learn of my application's outcome, I remain very enthusiastic about the possibility of joining your team in the future.

I admire [Company's Name] for [specific reason related to the company or its projects]. The vision and mission of your company resonate deeply with my professional aspirations, and I continue to believe that my skills in [mention relevant skills] align well with your needs.

Please keep me in mind for any future opportunities that may arise. I am eager to contribute to your team and support [Company's Name] in its endeavors.

Thank you once again for considering my application. I hope to stay in touch and wish you and your team continued success.

Sincerely,

[Your Name]