

Letter of Acceptance of Rejection

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for your considerate rejection letter regarding the [Position Name] at [Company Name]. While I am disappointed not to have been selected, I appreciate the opportunity to interview and learn more about your team and projects.

I found our discussions insightful, and they reinforced my admiration for the work being done at [Company Name]. I believe my skills in [mention relevant skills] would have complemented your team.

I would like to express my enthusiasm for potential future openings within your organization and I would be grateful if you could keep me in mind for any suitable roles that may arise. I am eager to continue my journey in [Industry/Field] and would love the chance to contribute to [Company Name] in the future.

Thank you once again for the opportunity, and I hope to stay in touch.

Warm regards,

[Your Name]