

# Notice for Debt Restructuring Negotiation

Date: [Insert Date]

To: [Creditor's Name]

[Creditor's Address]

Dear [Creditor's Name],

We are reaching out to formally initiate a discussion regarding the restructuring of our current commercial debt obligations, specifically for account number [Insert Account Number]. Due to [brief explanation of circumstances leading to restructuring need], we believe that a mutually beneficial negotiation would be in our best interests.

We propose to schedule a meeting when it's convenient for you to discuss potential restructuring options. Please let us know your available dates and times for a meeting by contacting us at [Your Contact Information].

We appreciate your understanding and cooperation in these challenging times and look forward to your reply.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Contact Information]