

# Letter of Inquiry Regarding Commercial Debt Restructuring Options

[Your Name]  
[Your Position]  
[Your Company Name]  
[Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

Date: [Insert Date]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inquire about potential options for restructuring our commercial debt with [Recipient's Company Name]. In light of our current financial challenges and in order to ensure the continued viability of our business, we are exploring viable solutions that could better align our obligations with our financial capabilities.

We would appreciate any information you could provide regarding your restructuring options, including terms, timelines, and any other pertinent details. Our goal is to create a mutually beneficial agreement that would allow us to maintain our business relationship while effectively managing our debts.

Thank you for considering our inquiry. I look forward to your prompt response.

Sincerely,

[Your Name]  
[Your Position]