

Confirmation of Commercial Debt Restructuring Terms

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Debtor's Company Name]

[Debtor's Company Address]

[City, State, Zip Code]

Dear [Debtor's Name],

We are writing to confirm the terms of the debt restructuring agreement reached between [Your Company Name] and [Debtor's Company Name]. This letter serves as a formal acknowledgment of our mutual understanding regarding the revised payment terms for the outstanding debt.

Restructuring Terms

- Outstanding Debt Amount: \$[Insert Amount]
- New Payment Schedule: [Insert Schedule Details]
- Interest Rate: [Insert New Interest Rate]
- Effective Date of Restructuring: [Insert Date]
- Final Payment Due Date: [Insert Date]

Please sign and return a copy of this letter to indicate your agreement to the revised terms. We appreciate your cooperation and look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

Enclosures: [Any enclosed documents]