

# Grievance Submission for Cyber Harassment

Date: [Insert Date]

To,  
[Recipient's Name]  
[Recipient's Title/Position]  
[Company/Organization Name]  
[Address Line 1]  
[Address Line 2]

Subject: Grievance Submission Regarding Cyber Harassment

Dear [Recipient's Name],

I am writing to formally submit a grievance regarding an incident of cyber harassment that I have been experiencing. The incidents began on [date], and have continued to escalate, affecting my personal and professional well-being.

The harassment has taken place through [specify medium, e.g., social media platforms, emails, text messages], where I have received [briefly describe the nature of the harassment, e.g., threatening messages, unwanted remarks]. The content of these communications is distressing and has caused me significant emotional distress.

I have kept records of all the incidents, including screenshots and correspondence, which I am willing to share as evidence. I believe this behavior not only violates my right to a safe environment but also infringes on the policies of [Company/Organization Name].

I kindly request that you investigate this matter promptly and take appropriate action to address this issue. I am hopeful for a resolution that ensures a safer environment for myself and others who may be affected by similar issues.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Contact Information]  
[Your Position, if applicable]