

Inquiry Regarding Child Adoption Options

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Agency/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to express my interest in learning more about the child adoption options available through your agency. My partner and I are eager to start a family, and we believe that adoption could be a wonderful way for us to do so.

Could you please provide us with information regarding the following:

- Types of adoption services offered
- Eligibility requirements for prospective adoptive parents
- The process and timeline involved in adoption
- Any associated costs or fees
- Support services available for adoptive families

We greatly appreciate your time and assistance in helping us navigate this process. We look forward to your response and any recommendations you might have.

Thank you for your attention.

Sincerely,

[Your Name]