

Formal Adoption Interest Submission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Adoption Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Agency Contact Name],

I am writing to formally express my interest in adopting a child through your agency. After researching various adoption options, I have come to appreciate the work your agency does in matching families with children in need.

I am [briefly describe your background, family situation, and why you wish to adopt]. I believe that I can provide a loving and stable environment for a child in need.

I would appreciate any information regarding your adoption process, requirements, and any available opportunities. Thank you for considering my interest in becoming an adoptive parent.

I look forward to your response.

Sincerely,

[Your Name]