

Unauthorized Trademark Use Notice

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inform you that it has come to our attention that you are using the trademark "[Trademark Name]" without authorization. This trademark is registered and owned by [Your Company Name], and any unauthorized use constitutes a violation of trademark law.

We request that you immediately cease and desist from all use of the mentioned trademark and any similar marks that could cause confusion. Please confirm in writing by [Date] that you have complied with this request.

Failure to comply may result in further legal action to protect our rights.

Thank you for your attention to this matter. We hope for an amicable resolution.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]